



# This section applies to Stewards, Health and Safety Representatives, Learning Reps

## NOTIFICATION TO EMPLOYER

UNISON is required to notify the employer that a steward/health and safety rep, learning rep has been appointed. The regional office will notify the employer direct on receipt of this form.

If the branch has already notified the employer please state when this was done:

Date  /  /

## CREDENTIALS

The regional office will produce official steward/health and safety rep credentials on receipt of this form and will issue these to the steward/health and safety rep direct unless the branch and region have agreed an alternative arrangement. The regional office will also generate letters to employers and branches on appointment and on training for learning reps.

## TRAINING

UNISON is committed to providing training to all newly elected stewards/health and safety reps and learning reps. The regional office will automatically arrange for newly-elected stewards/health and safety rep, learning reps to be advised of appropriate training courses. If the branch intends to provide training itself please give details below of the branch officer who will be responsible for arranging this:

Name:	<input type="text"/>	Position/Title:	<input type="text"/>
Contact telephone:	<input type="text"/>		

## THIS SECTION APPLIES TO ALL

Please tick this box if you require materials in a different format (eg. large print or Braille – be sure to supply contact details below).

Please give a telephone number/voice/text/email address for UNISON to contact you – indicate if work or home.

Contact tel/voice/text/email:  home  work

\* Details of existing rep being replaced (if relevant)

Name <input type="text"/>	UNISON membership number: <input type="text"/>
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## SIGNATURE OF BRANCH SECRETARY

<input type="text"/>	Date <input type="text"/>
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The information provided by you shall be recorded by UNISON for statistical purposes and used for sending you UNISON publications, ballot forms and otherwise communicating with you.

If you do NOT want any mailings from UNISON, besides those required by statute, please tick this box

